

NPP Coordination Committee (NCC)

Terms of Reference

The NCC will facilitate communication and consultation across AFP business areas during the development of new policy proposals and implementation of new measures. This will provide an enhanced ability to focus on whole of government implications and opportunities.

As agreed by the SLG, the NCC will:

- consider all NPPs (new proposals, terminating measures and involvement in cross portfolio or multi-agency proposals) prior to consideration and approval by the AFP's Strategic Leaders' Group (SLG) or Senior Executive;
- inform advice and briefings from Policy & Governance (P&G) to the SLG on NPPs throughout the Budget process;
- inform advice and briefings from the Portfolio Management Office (PMO) to the SLG or Senior Executive on implementation issues where necessary;
- facilitate consultation and visibility across the range of enabling services and business areas to inform and enhance NPP development and costing, and to ensure consistency across NPP activity;
- provide a mechanism for testing the assumptions underpinning NPP costings;
- facilitate closer links between implementation planning and NPP development;
- monitoring impending terminating programs and their consideration for continued funding;
- inform discussions undertaken by P&G or AFP Finance with partner agencies, the Attorney General's Department, Prime Minister and Cabinet, and the Department of Finance and Deregulation;
- provide a mechanism for communicating and discussing feedback from Government and central agencies; and
- facilitate consultation and visibility across enabling services and business areas on the implementation of new measures, excluding capital investments (this will be overseen by the Strategic Investment Committee).

Committee members will ensure that they consistently provide comprehensive and up to date advice to ensure that discussions are as informed as possible.

Membership and Meeting Frequency

This Committee will meet during peak times of NPP development and implementation reporting throughout the year on an as-needs basis. Meeting business may be conducted in person or through online means (via email or the NCC SPOKES site).

The Committee has a split agenda focussed on development and implementation, reflecting key issues in either cycle at the time. Policy (Manager Strategic Policy or Coordinator New Policy & Emerging Issues) will chair the first section of the meeting, focussed on NPP development. The second part of the agenda will be chaired by PMO and focus on the implementation of new measures.

The Committee will have a core membership comprising representatives from Policy, Finance, Information Communication, Human Resources and Internal Audit and Business Analysis and

other enabling areas. In addition, membership will comprise Manager / Coordinator level representatives from each business area, although this membership can be fluid depending on the specific agenda for any given meeting.

Secretariat services are provided by Policy.