



National Medal

Information to Applicants

The information requested in this Application Form is to assess the eligibility of a proposed member for the award of the *National Medal*. This application must be completed in black pen and returned to Australian Federal Police, Recognition and Awards, PO Box 401 Canberra ACT 2601.

For all applications, a mandatory National Police Check or similar jurisdictional check will be undertaken to ascertain applicants' ethical and diligent service, and criminal history. Failure to pass this check will result in the nomination being rejected

The National Medal was established on February 14, 1975. It recognises diligent long service for uniformed members in a number of approved organisations. In most cases a uniformed member in these eligible organisations, protect life and property at some risk to their members. Entitlement to the National Medal allows for the recipient to have qualifying time in more than one service (a list of approved organisations is attached). Recognition & Awards have developed this application form to ascertain eligibility as the determinations for this award are complex. Further information can be sourced from http://www.itsanhonour.gov.au/honours/awards/medals/national_medal.cfm by accessing the links provided on that page

Please Note

- In completing the National Medal Application Form, you will be asked to provide information about yourself (or the proposed Awardee if you are applying on behalf of someone else).
 - Please print out the application form, complete all required sections, sign and return to Australian Federal Police, Recognition and Awards, PO Box 401 Canberra ACT 2601 or Recognition-awards@afp.gov.au
 - The medal is awarded for 15 years national service and is recognised for additional service every 10 years by a clasp
 - Next-of-kin of the Awardee can apply where the proposed Awardee is deceased, ill or incapacitated. The application must be accompanied by **a statutory declaration** explaining why the proposed Awardee is unable to apply on his or her own behalf.
 - In the case of a deceased Awardee, the National Medal will belong to that person's estate; therefore, the statutory declaration must outline the relationship of the applicant to the Awardee (e.g. spouse, son, daughter, father, mother, brother or sister). Supporting documents (certified copies) confirming power of attorney, executor of will, service records and/or certificates will need to be included with the application.
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Help Desk Information

Australian Federal Police, Recognition and Awards, PO Box 401 Canberra ACT 2601

Telephone: 02 6131 6222

Email: Recognition-awards@afp.gov.au



National Medal

Application Form

This application must be completed in black pen and returned to Australian Federal Police, Recognition and Awards, PO Box 401 Canberra ACT 2601. The information requested in this Application is to assess the eligibility for awarding the National Medal.

1. Details of member <i>(the proposed recipient)</i>			
Mr/Mrs/Ms <i>etc.</i>	Given Name/s (at time of service)	Surname (at time of service)	Other Known Names
Residential Address <i>(Include State & Postcode, No PO Box)</i>			
Postal Address (if different from above)			
Telephone: Landline: Mobile:		Email:	
Date of Birth	Place of Birth (for identification purposes)	Citizenship (at time of service)	

2. Details of Service of member <i>(please attach any evidentiary documentation if available)</i>						
Branch of eligible Service	Service Number(s)	Date eligible service commenced <i>(dd/mm/yyyy)</i>	Date eligible service concluded <i>(dd/mm/yyyy)</i>	Dates of leave without pay taken during service period	Have you used/going to use this service towards this organisation's Long Service Medal	Office Use only <i>(Total Days)</i>
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	
					<input type="checkbox"/> Yes <input type="checkbox"/> No	

3. Details of person making application if not Awardee (if application is being made **on behalf** of member, i.e. *Infirm/Posthumous*)

Mr/Mrs/Ms etc.	Given Names	Surname
Residential Address		
Telephone: Landline: Mobile:	Email:	
Relationship to proposed awardee		
Reason Awardee did not fill in the form (i.e. <i>incapacitated</i>)		

4. Declaration of Executor, Administrator, Guardian or Next of Kin (If awardee is infirm, or a posthumous application)

I have enclosed proof that I am the Executor of the will, Administrator in case of intestacy, Power of Attorney, or a person who can prove legal status as a beneficiary to this claim. No Yes

I do solemnly and sincerely declare that I wish to apply for the unclaimed National Medal in respect of the infirm/deceased ex-member whose details are provided in this application. No Yes

I declare that I am the executor/beneficiary/Power of Attorney (delete as necessary) entitled to receive the National Medal. I hereby indemnify policing organisation/s against any claim arising from the incorrect award of the medal. No Yes

5. Declaration by applicant

I declare that:

- I declare that the information I have given in this document is true and correct to the best of my knowledge. I understand that it is an offence to knowingly give false or misleading information contrary to section 137.1 of the *Criminal Code 1995* (Cth), an offence punishable by a term of imprisonment of 12 months;
- I understand that information provided in this application will be disclosed to policing organisation/s and other government agencies to validate policing service and conducting a National Police Check or equivalent on the proposed awardee;
- Information provided will be disclosed to Australian Honours & Awards Secretariat at Government House Canberra, as part of approval process. If approved, award details will be provided to the Department of Prime Minister & Cabinet
- I declare I have been advised how my personal information will be used to record me for the National Medal and I have read, understand and agree to Australian Privacy Principles 12 March 2014. (included in application pack or www.oaic.gov.au, privacy fact sheet17)
- I declare that my eligible service for the National Medal was ethical and diligent (not required if Executor, Administrator, Guardian or Next of Kin)

Signature _____

Name _____

Date _____

Address _____

Approved Government Organisations Eligible for the National Medal

Current as at 18.06.2014

Approved Organisations	Period or commencement date for calculating eligible service
Former NSW Public Transport Commission Security Services whose functions were performed by uniformed patrol officers and detectives	20 October 1972 to 30 June 1980
Investigation Branch of the former NSW State Rail Authority whose functions were performed by uniformed patrol officer and detectives	1 July 1980 to 8 March 1988
NSW Police whose functions were performed by Special Constables who transferred from the Investigation Branch of the NSW State Rail Authority	9 March 1988 to 25 May 1999
Australian Customs and Border Protection Service whose functions were performed by law enforcement officers occupying positions designated as such by the Australian Customs and Border Protection Service	16 December 1999
The Office of the Sheriff of New South Wales whose functions were performed by the Sheriff and sworn sheriff's officers	3 February 1988
<p>The part of the following privately operated correctional facilities whose functions were performed by custodial staff</p> <p>New South Wales</p> <p>Junee Correctional Centre</p> <p>Parklea Correctional Centre</p> <p>Victoria</p> <p>Fulham Correctional Centre</p> <p>Metropolitan Women's Correctional Centre</p> <p>Port Phillip Prison</p> <p>Queensland</p> <p>Arthur Gorrie Correctional Centre</p> <p>Borallon Correctional Centre</p> <p>Southern Queensland Correctional Centre</p>	<p>The day on which those functions were first performed by custodial staff</p> <p>31 October 2009</p> <p>The day on which those functions were first performed by custodial staff</p> <p>The day on which those functions were first performed by custodial staff</p> <p>The day on which those functions were first performed by custodial staff</p> <p>1 July 1922</p> <p>2 January 1989</p> <p>The day on which those functions were first performed by custodial</p>

<p>Western Australia Acacia Prison</p> <p>South Australia Mount Gambier Prison</p> <p>South Australian Prisoner Movement and In-Court Management</p>	<p>staff</p> <p>The day on which those functions were first performed by custodial staff</p> <p>The day on which those functions were first performed by custodial staff</p> <p>The day on which those functions were first performed by custodial staff</p>
<p>Australian Volunteer Coast Guard Association Incorporated (Regular Operational Members and Provision Operational Members).</p>	<p>7 August 1970</p>
<p>Royal Volunteer Coastal Patrol (Competent Crew)</p>	<p>13 June 1963</p>
<p>The South Australian Sea Rescue Squadron Inc. (Members with Operational Status)</p>	<p>18 May 1962</p>
<p>Surf Life Saving Australia Ltd.</p> <ul style="list-style-type: none"> • Rescue helicopter pilots • Rescue helicopter aircrewmembers • Jet/offshore rescue boat skippers • Jet/offshore rescue boat drivers • Jet/offshore rescue boat crewman • Operational members of emergency response groups; and • Patrol Members who meet the following criteria: <ul style="list-style-type: none"> - Annual proficiency test for the SLSA Bronze Medallion for each year of eligible service; and Have completed at least 30 patrol hours in each year of eligible service <p><u>Service by the following is ineligible:</u></p> <ul style="list-style-type: none"> • General Members; • Associate Members • Probationary Members; • Award Members; • Cadet Members; • Junior Activity Members; and • Honorary Members 	<p>18 September 1986</p>
<p>New South Wales Volunteer Rescue Association Inc. (including affiliated Norfolk Island rescue squad)</p> <ul style="list-style-type: none"> • Search/rescue pilots/aircrew; • Inshore/offshore search/rescue boat skippers/drivers; • Inshore/offshore search/rescue crew; • Inland search/rescue boat skippers and boat crew; • Land-based operational search members; and • Operational members of accredited specialist units performing search/rescue functions 	<p>4 July 1988</p>

<p><u>Service by the following is ineligible</u></p> <ul style="list-style-type: none"> • Organisational or auxiliary members; • Radio operators; and • First aid officer for community events 	
<p>The VMR Mornington Volunteer Marine (until 15 February 2001 known as “Mornington Bay Rescue Service Inc.”) Operational Members</p>	5 February 1990
<p>Central Queensland Helicopter Rescue Service (helicopter pilots and rescue helicopter aircrewmen)</p>	11 September 1996
<p>Volunteer Marine Rescue Association Queensland Inc (until 19 March 1996 known as “Air Sea Rescue Associations of Queensland Inc.”) (Operational Members)</p>	29 January 1990
<p>Australian Defence Force *Subject to National Medal Regulations 21, 22, 23 and 25. (DFSA efficient service or DLSM qualifying service).</p>	14 February 1975* *Subject to National Medal Regulations 21, 22, 23 and 25.
<p>Australian Police Forces</p>	14 February 1975
<p>Australian Fire Services (members performing primary function)</p>	14 February 1975
<p>Australian Ambulance Services (including the ambulance operations of the former Priory in Australian of the Order of St John) (members performing primary function)</p>	14 February 1975
<p>The Australian Protective Service (Became an operating division of the Australian Federal Police on and from 1 July 2004)</p>	1 April 1986
<p>Ambulance operations of St John Ambulance Australia (members performing primary function)</p>	1 January 1987
<p>Australian correctional services (members performing primary function)</p>	30 April 1987
<p>Australian emergency services (members performing primary function)</p>	30 April 1987
<p>Royal Papua New Guinea Constabulary (regular police officers only) and PNG service organisations* *government fire service, ambulance service, correctional service or emergency service (members performing primary function)</p>	Only service before 1 December 1973 and subject to the National Medal Regulations including regulation 24.